

# **Columbia Academy**

## **Job Description**

### **Head Basketball Coach**

*Columbia Academy is associated with churches of Christ and governed by religious tenets. The Academy complies with all applicable federal and state nondiscrimination laws and does not engage in prohibited discrimination on the basis of race, religion, sex, age, color, national or ethnic origin, or disability in the administration of its employment practices.*

**TITLE:** Head Basketball Coach

**REPORTS TO:** Pernell Knox, AD

**PAYROLL STATUS:** SALARY, EXEMPT, 12 MONTH CONTRACT

**TYPICAL HOURS:**

**PURPOSE AND SCOPE OF THE POSITION**

The Head Basketball Coach reports to the Athletic Director and is responsible for all aspects of the basketball program. This includes scheduling opponents, coordinating detailed practices, overseeing any assistant coaches and coaching the fundamentals of the game. The Head Basketball Coach is required to abide by all TSSAA rules and regulations along with any Columbia Academy rules and procedures.

The Head Basketball Coach leads all students that are part of the basketball program to a closer relationship with Jesus Christ. He/She leads by example and holds his coaching staff to the same expectations of exemplifying Christ in word, action, and attitude at all times.

**MAIN RESPONSIBILITIES AND JOB TASKS**

1. The Head Basketball Coach is responsible for not only the high school basketball program but also the middle school basketball program, and the Columbia Academy Youth Basketball League
2. Must possess knowledge of the rules, regulations, strategies and techniques of the sport.
3. Must possess effective coaching techniques and skills. i.e. coordinate efficient practice plans and practices.
4. Manage and supervise athletic activities, contests and practice sessions, to promote individual growth in athletic skills, teamwork, discipline, respect, and good sportsmanship.
5. Must possess clear communication skills and must communicate relevant information to all constituents (players, parents, fans, administrators, officials, and opponents) as necessary.
6. 100% compliance with CA board policy as it relates to athletics and the basketball program.
7. 100% compliance with all TSSAA rules and regulations. This will require initiative on your part to be fully informed of all rules and regulations, financial aid, and expectations for non-faculty coaches.
8. Must cooperate with administration, the Athletic Director and other CA coaching staff and teams.
9. Oversees a coaching staff, holds the coaching staff accountable through annual evaluations, and delegates responsibilities.
10. Must strive to motivate players to achieve their fullest potential by looking for “teachable moments” to present life lessons or spiritual lessons that will shape the lives of the young men under your leadership.

11. Must relate well to the players, treating them fairly and with respect at all times, regardless of their ability.
12. Seeks professional development opportunities for himself and his staff to ensure that players are getting the best coaching possible.
13. The head basketball coach, if also filling a classroom teacher position, will have instructional responsibility during the day and will be required to have a Tennessee teaching license.
14. Other duties as assigned.

#### **Spiritual Requirements**

Must be committed to the mission of Columbia Academy.

Must be an active member of a church of Christ.

Must be committed to helping young women grow in their relationship to Christ.

#### **Physical Requirements**

Ability to demonstrate the appropriate skills, techniques, and forms to be used by the athletes.

Ability to visually monitor athletes. Sitting, standing, lifting and carrying (up to 50 pounds), reaching, squatting, climbing stairs, kneeling, and moving equipment up to 50 lbs.

#### **Safety and Health Requirements**

1. Current standard first aid, cardiopulmonary resuscitation (CPR), and automated external defibrillation (AED) certifications.
2. Knowledge of universal and standard precautions.
3. Have taken or will take NFHS classes for TSSAA coaching and safety requirements.

#### **Equipment/Materials Handled**

Must know how to operate strength training equipment, automated external defibrillator (AED), and sports aid equipment.

#### **Work Environment:**

Must be able to work within various settings from indoor/outdoor. Work surfaces will vary from concrete to grass to hardwood floors. Job responsibilities require both inside and outside assignments. Flexibility and patience is required. Must be self-motivated and able to complete job assignments without direct supervision.